



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors
Meeting: April 11, 2018

MINUTES

Present: Peter Allan, Tim Anderson, Casey Armstrong, Don Brown, Larry Cusack, Nicole Fox, Deedee Garcia, Craig Garrick, Fred Hunter, Norm Hurst, Austin Marshall, Scott Nassif, Elaine Navarrete, Mike Nutter, Logan Olds, Teri Ortega, Tracey Richardson, Kirk Riding, Eric Schmidt, Bill Scott, Shannon Shannon, Paul Stanton, Marianne Tortorici, Kathleen Wood, Carol Yule, Catherine Abbott, Kirsten Acosta, Kristi Sandberg and Glennis Duncan.

Not Present: Jackie Augustine-Carreira, Lorrie Denson, Sam Grandlienard, Jason Lamoreaux, Mary Pringle, Dawn Serbus, Roger Wagner and Donna Wells.

- I. The meeting was called to order at 7:03 a.m. Garrick led the Pledge of Allegiance.
- II. **Calendar Review** – The board received and reviewed the April – June 2018 calendars and the major annual events calendar.
- III. **Consent Agenda:** The following items was approved as presented: MSC (Yule / Nassif, Cusack abstained from the Minutes).
 - a. The Minutes of March 14, 2018,
 - b. Spring 2018 Campus Grant Awards.
- IV. **Items Pulled from Consent Agenda:**
 - a. None.
- V. **Information / Discussion:**
 - a. Foundation Open House – Abbott reported that the 2nd annual Open House was held Thursday, April 5. She thanked Hunter, Shannon and Nutter for attending and engaging with campus faculty and staff. There were 46 attendees and payroll deductions increased by \$3,300 per year.
 - b. Board Development – Abbott reminded the directors whose term is expiring on June 30 to return the board nominations to confirm their commitment. She will resend the document for those who did not receive it. Board members are encouraged to nominate community members that they believe will bring value to fill one of the three open seats. Allan reported that he is running for the BOT and will resign his position as of June 30. Brown added that the Board Development committee will discuss potential new members at the Past Presidents meeting tomorrow.
 - c. Marketing Committee – Allan and Augustine are participating on the committee. Abbott would like to include more alumni to get them reengaged. The goal is to have the campus information guide complete by Giving Tuesday. The committee is meeting today at 3:00 pm if anyone would like to attend. Tortorici requested a section that is alumni specific.

Navarrete suggested adding an alumni insert to certificates or degrees when they are mailed out.

- d. Donor Outreach Updates – No report.
- e. Progress Report – Abbott reported that the March 2018 report shows we are at 179.49% of goal with 3 months left on the current MOU. Yule presented a check to the Foundation from the Optimist Club of Apple Valley for \$500.

VI. **Committee & Task Force Reports:**

- a. VP Resource Development – Tim Anderson – Thank you cards for HOF sponsors were circulated for committee members to sign. New HOF nomination forms will be sent out with the thank you cards and this year include a new category for “Young Alumni”. Nominations are due September 15. HDO and HDES have merged to form the High Desert Opportunity Summit benefitting the Foundation. The event will include a guest speaker and economist. Members of the subcommittees are progressing and updates will be reported each month.
- b. VP Public Outreach & Recognition – Mike Nutter – No report.
- c. VP Programs & Allocations – Fred Hunter – Hunter distributed a thank you card from another Nursing students who has recently received funding through the Griffith Nursing Endowment. He reviewed the spring 2018 campus grants that were awarded this morning.
- d. VP Campus Connections – Peter Allan – Allan reported that he is optimistic about the alumni committee. He thanked Foundation staff for helping with the facilitating of the donation to Fire Technology. The academy students were able to complete two structure burns. Fire Tech instructors reported on the significance of the experience for the students.
- e. VP Operations – Norm Hurst – Hurst reported that the scholarship drive letters of recommendation deadline has been extended to April 13. Approximately 380 applications were started and 231 completed applications were submitted.
- f. Treasurer – Shannon Shannon – No report.
- g. Past President – Don Brown – The Past Presidents meeting is tomorrow at Johnnie D’s.
- h. **Comments:** Tortorici reported that Dr. Wagner is unable to attend because he is at a meeting in San Bernardino. She thanked the Foundation and ASB for their support of the Music Department to be able to experience performing at Carnegie Hall. She also thanked the Foundation for writing the \$500K apprenticeship program grant. Fox reported ASB Council attended the annual ASACC conference in Washington, DC last month and were able to lay a wreath at the Tomb of the Unknown Soldier. They met with several representatives from the area including Jeff Denham. The Fuel the Future event was well attended and yielded more than 20 \$500 scholarships. Schmidt reported that he and Abbott are still working with Dr. Wagner on the new MOU but waiting on a decision of the appeal with CalPERS may cause a need for a contingency plan in case of a lapse. He was pleased to be able to present the \$15K check to Dr. Karen Miskell at last night’s BOT meeting to help the Music Department with their dues to perform at Carnegie Hall. She was extremely surprised and grateful. Abbott added that they have been actively fundraising. Olds will be representing the wastewater industry in Washington, DC next week. Yule will be there the following week representing the Housing Authority. Abbott is hopeful for a large investment from Frontier Communities to support CTE programs. Staff has been involved in several other campus events including Coco with the Popo and Women’s History Month celebrations.

VII. The meeting adjourned at 8:04 a.m.