



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: October 12, 2016

MINUTES

Present: Peter Allan, Tim Anderson, Casey Armstrong, Jackie Augustine-Carreira, Deedee Garcia, Fred Hunter, Norm Hurst, Jason Lamoreaux, Owen McClure, Angela Perdomo, Mary Pringle, Tracey Richardson, Kirk Riding, Eric Schmidt, Shannon Shannon, Thurston Smith, Paul Stanton, Marianne Tortorici, Roger Wagner, Kevin Yousef, Caroll Yule, Robert Sewell (Guest), Catherine Abbott, Kirsten Acosta, Kristi Sandberg and Glennis Duncan.

Not Present: Merlin Aalborg, Don Brown, Larry Cusack, Lorrie Denson, Craig Garrick, Scott Nassif, Mike Nutter, Logan Olds, Teri Ortega, Frank Robinson, Sharon Rodriguez, Bill Scott, Dawn Serbus and Donna Wells.

- I. The meeting was called to order at 7:05 am.
- II. **Calendar Review** – The board received and reviewed the October - December 2016 calendars and the major annual events calendar.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Hurst / Yule).
 - a. Minutes of the August 10, 2016 meeting,
 - b. Resignation of Suzanne Richards,
 - c. Appoint Dennis Haghghat as Board of Director.
- IV. **Items pulled from Consent Agenda:**
 - a. HP2 – Employee Handbook was approved with amendments. MSC (Schmidt / Hurst).
- V. **Information / Discussion:**
 - a. Special Board Presentation – October 11, 2016 – Cathy reported the presentation was well received by the Trustees. Eric thanked everyone for coming. Sam Thatte created the PowerPoint. Marianne praised staff on the video and hopes there will be additional distribution whenever possible. Marianne also suggested an economic impact study as an additional marketing tool. Peter thanked Fred for his part of the presentation and the announcement of the new nursing contract.
 - b. Board Retreat – September 16, 2016 – The ad-hoc committee is meeting tonight at Desert Valley Hospital to review the mutual goals with the Foundation and the Trustees.
 - c. Bylaws Review Ad-hoc Committee – Eric requested that staff organize a meeting the week of October 24 for the committee to review the bylaws and report back any recommended changes.
 - d. Great Alumni Hunt 2.0 – The kickoff event was Monday, October 10 at Victorville Motors and teams have already begun to find alumni. Sponsorships are still available.

- e. Progress Report – Staff distributed the revised June 30, 2016 report and the September 2016 progress, grants and contract / community education and executive director reports.

VI. **Committee & Task Force Reports:**

- a. VP Resource Development – Caroll Yule – Caroll reported that the Alumni Hall of Fame sponsorships will be solicited soon. The jury panel meets this week to recommend the chosen winners.
- b. VP Public Outreach & Recognition – Mike Nutter – Cathy reported that the committee is still working on the donor recognition wall update.
- c. VP Programs & Allocations – Frank Robinson – Absent.
- d. VP Campus Connections – Peter Allan – No report.
- e. VP Operations – Norm Hurst – Norm reported they are looking into cloud options for permanent employee file storage.
- f. Treasurer – Shannon Shannon – Shannon reported that the audit draft was received yesterday. It will be reviewed and the final will be presented at the next full board meeting.
- g. Past President – Don Brown –Eric reported that the past presidents' / emeritus council meeting is tomorrow morning at 7:30 at Johnnie D's.

- VII. **Comments:** Dr. Wagner reported that the VVC accreditation team has been established. Industrial maintenance and construction campus will be established in Hesperia after a site is identified. Eric requested that staff report the cost of time and materials for the preparation of last night's trustee presentation at the next meeting. Marianne suggested adding an alumni form to student graduation packages. Cathy reported that she is getting requests for information from colleges in England, Ireland and northern California regarding the Great Alumni Hunt. Robert thanked the community members and Dr. Reddy with flags from the 911 monument.

- VIII. The meeting adjourned at 8:15 am.