



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: November 9, 2016

MINUTES

Present: Peter Allan, Casey Armstrong, Jackie Augustine-Carreira, Larry Cusack, Lorrie Denson, Deedee Garcia, Dennis Haghghat, Fred Hunter, Norm Hurst, Owen McClure, Scott Nassif, Logan Olds, Mary Pringle, Tracey Richardson, Bill Scott, Shannon Shannon, Paul Stanton, Marianne Tortorici, Roger Wagner, Kevin Yousef, Catherine Abbott, Kirsten Acosta, Frank Castanos and Glennis Duncan.

Not Present: Merlin Aalborg, Tim Anderson, Don Brown, Craig Garrick, Jason Lamoreaux, Mike Nutter, Teri Ortega, Angela Perdomo, Kirk Riding, Frank Robinson, Sharon Rodriguez, Eric Schmidt, Dawn Serbus, Donna Wells and Carol Yule,.

- I. The meeting was called to order at 7:03 am.
- II. **Calendar Review** – The board received and reviewed the November - January 2016 calendars and the major annual events calendar.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Hurst / Nassif).
 - a. Minutes of the October 12, 2016 meeting,
 - b. September 30, 2016 Financial Statements,
 - c. Fall 2016 Campus Grant Awards,
 - d. Alumni Hall of Fame & Distinguished Service Awards.
- IV. **Items pulled from Consent Agenda: None.**
- V. **Action Items – Audit & Tax Return** – Shannon reported that a representative from Smith, Marion & Co. presented the audit and tax return at this month's finance committee meeting. Mary was present as a member of the audit committee.
 - a. June 30, 2016 Audit was accepted as presented. MSC (Garcia / Pringle).
 - b. 2015 Tax Return was approved as presented. MSC (Armstrong / Richardson).
- VI. **Information / Discussion:**
 - a. Board Retreat Goals –The ad-hoc committee met at Desert Valley Hospital to review the mutual goals with the Foundation and the Trustees in October. The goals have been established and will prepare objectives for each of the two goals.
 - b. Bylaws Review Ad-hoc Committee – The committee is scheduled to meet the week of November 14.
 - c. Progress Report – Staff distributed the October 2016 progress, grants and contract / community education and executive director reports.

VII. **Committee & Task Force Reports:**

- a. VP Resource Development – Caroll Yule – Logan distributed a silent auction item sign-up list. Casey reported that the 2nd annual lip sync competition will be held and teams will represent bands this year. Anyone interested in signing up should let Casey or Cathy know.
- b. VP Public Outreach & Recognition – Mike Nutter – Shannon reported that the committee has put the donor recognition wall update on hold until the New Year.
- c. VP Programs & Allocations – Frank Robinson – Absent.
- d. VP Campus Connections – Peter Allan – No report.
- e. VP Operations – Norm Hurst – No report.
- f. Treasurer – Shannon Shannon – Shannon reported that the committee is working with Kevin Porter to free up funds from the Griffith nursing endowment to provide nursing students with scholarships instead of loans.
- g. Past President – Don Brown – Absent.

VIII. **Comments:** Dr. Wagner reported that in addition to the nursing accreditation team, the ACCJC accreditation team has also made their initial site visit. The new vocational tech complex building is nearing completion. Casey reported that her team in partnership with DVH will be holding a mammogram screening today from 9am-1pm. Cost is \$45 with-out insurance. Logan distributed the VVWRA quarterly publication. Cathy reported that the Foundation staff is working on a holiday campaign to support football with new helmets at a cost of approximately \$250 each.

IX. The meeting adjourned at 8:02 am.