



## VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: February 10, 2016

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### MINUTES

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Present: Peter Allan, Tim Anderson, Casey Armstrong, Don Brown, Magdalen Chavez, Larry Cusack, Lorrie Denson, Cheryl Elsmore, Fred Hunter, Norm Hurst, Scott Nassif, Logan Olds, Teri Ortega, Frank Robinson, Sharon Rodriguez, Eric Schmidt, Shannon Shannon, Paul Stanton, Marianne Tortorici, Roger Wagner, Donna Wells, Caroll Yule, Robert Kniss (Guest), Robert Sewell (Guest), Ginger Ontiveros, Catherine Abbott, James Johnson and Glennis Duncan.

Not Present: Merlin Aalborg, Jackie Augustine-Carreira, Dianna Donofrio, Craig Garrick, Jason Lamoreaux, Robert Mitchell, Mike Nutter, Deedee Orta, John Pinkerton, Kirk Riding, Suzanne Richards, Bill Scott and Dawn Serbus.

- I. The meeting was called to order at 7:05 am.
- II. **Calendar Review** – The board received and reviewed the February – April 2016 calendars. The date of the Economic Summit has been changed to May 5, 2016.
- III. **Consent Agenda:**  
The following items were approved as presented: MSC (Yule / Hurst).
  - a. Minutes of the January 13, 2016 meeting,
  - b. December 31, 2015 financial sponsorships.
- IV. **Items pulled from Consent Agenda:** None.
- V. **Information / Discussion:**
  - a. Alumni Hall of Fame – Coming in for a landing! Let's make it successful! – Cathy, Logan and Eric presented the 2015 and 2016 Hall of Fame budgets and the reasons for changes to the event to yield a greater profit. Fundraising as a board is the key to a successful event. The lip synching competition, silent auction and sponsorships all play a role in increased revenue.
  - b. Progress Report – Staff distributed the January 2016 progress and grants and contract / community education reports.
- VI. **Committee & Task Force Reports:**
  - a. VP Resource Development – Caroll Yule – Caroll reported that an update on the Economic Summit will be presented at the next board meeting.

- b. VP Public Outreach & Recognition – Mike Nutter – Shannon reported that the Friends of the Foundation is continuing moving forward in partnership with VVC guidance counselors to grow the job shadowing program which may start as early as next semester. A list was distributed for additional sign ups. The job shadowing program is currently set for ½ day or whole day increments. Shannon, Brad Letner and Ginger have met and started the process of updating the donor wall recognition for the last 10 years of giving.
  - c. VP Programs & Allocations – Frank Robinson – Norm reported that the scholarship drive is open until the end of March and over 170 students have started the application. Frank reported that the campus grant applications will open next week through mid-March and be awarded in April. The committee will visit with the chemistry department within the next month. Participants who would like to serve on the student emergency fund policy setting committee should contact Ginger via email.
  - d. VP Campus Connections – Peter Allan – Peter reported that the contract with Hesperia High School for the ECA (Early College Academy) has pass rates that averaged 97%. Students have the possibility to complete the program with 30 units of transferrable college credits.
  - e. VP Operations – Norm Hurst – Norm reported that he is working with Ginger to adjust some office procedures regarding employee files.
  - f. Treasurer – Donna Wells – Donna reported that although the financial statements are healthy, we need to continue to increase the cash flow.
  - g. Past President – Don Brown – Don reported that past presidents met with a great turnout and will make recommendations for future board candidates within the next few months.
- VII. **Comments:** Dr. Wagner reported that spring semester starts next Tuesday. The Center for Institutional Excellence is complete and a grand opening is scheduled for next month. Robert reported that ASB will be going to Washington, DC in March for their annual conference and are supporting several activities on conference. Lorrie invited members to attend the free women's heart screening and blood drive at Burning Bush Church on February 20<sup>th</sup>. Tim reported that the El Dorado job fair will be held at VVC on May 12<sup>th</sup>. The Teachers R Heroes program has increased in nominations and been very successful in the community. Ginger distributed a list of activities and accomplishments for the last month.
- VIII. The meeting adjourned at 8:25 am.