



## VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: May 10, 2017

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### MINUTES

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Present: Tim Anderson, Jackie Augustine-Carreira, Larry Cusack, Lorrie Denson, Deedee Garcia, Fred Hunter, Norm Hurst, Jason Lamoreaux, Scott Nassif, Mary Pringle, Tracey Richardson, Kirk Riding, Eric Schmidt, Shannon Shannon, Paul Stanton, Marianne Tortorici, Donna Wells, Kevin Yousef, Caroll Yule, Robert Sewell (Guest), Catherine Abbott, Kirsten Acosta, Frank Castanos, Kristi Sandberg and Glennis Duncan.

Not Present: Merlin Aalborg, Peter Allan, Casey Armstrong, Don Brown, Craig Garrick, Dennis Haghight, Mike Nutter, Logan Olds, Teri Ortega, Angela Perdomo, Frank Robinson, Sharon Rodriguez, Bill Scott, Dawn Serbus and Roger Wagner.

- I. The meeting was called to order at 7:05 a.m.
- II. **Calendar Review** – The board received and reviewed the May - July 2017 calendars and the major annual events calendar. Abbott noted that the VRC grand opening and Nursing Alumni Reunion are this week.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Shannon / Pringle, Cusack abstains from the minutes).
  - a. Minutes of the April 12, 2017 meeting,
  - b. March 31, 2017 Financial Statements.
- IV. **Items Pulled from Consent Agenda:**
  - a. BP9 – Job Description: Board President – Schmidt reviewed that the changes to the policy are to conform to the amended bylaws and to include a succession plan. The amended policy was approved as presented. MSC (Riding / Hurst).
- V. **Information / Discussion:**
  - a. Board Nominations – Schmidt reported that there will be three open positions on the board as of July 1<sup>st</sup> and staff has received seven applications. Board orientations will begin this week.
  - b. Donor Outreach – Richardson, Pringle and Hunter shared their stories of the donors they contacted. Board members should continue their outreach to their list of contacts.
  - c. Progress Report – Staff distributed the April 2017 progress, grants and contract / community education reports. Abbott reviewed that we are at over 130% of meeting our contract agreement with 14 months remaining. Sandberg reported that the process of administrative approval before beginning the grant writing process has been streamlined. Richardson commended Sandberg on the process and for communicating any grant

restrictions with administration prior to getting approval. Abbott reported that the Manufacturing Advisory Council, set up by the Foundation through the CCPT grant, is successfully operating on its own.

VI. **Committee & Task Force Reports:**

- a. VP Resource Development – Caroll Yule – Yule reported that the High Desert Economic Summit netted over \$50K. The program may need to be shortened to not lose attendees at the break. Dillon Lesovsky, chair, brought in keynote speaker Dr. Sean Flynn who's presentation was well received.
- b. VP Public Outreach & Recognition – Mike Nutter – Absent.
- c. VP Programs & Allocations – Fred Hunter – No report.
- d. VP Campus Connections – Peter Allan – absent.
- e. VP Operations – Norm Hurst – Hurst reported that the scholarship committee has completed scoring applications. The committee is hoping to award 145 out of the 250 applications. Yule added that every board member should commit to reading the stories and recognize the need for support. The students who get the recognition are grateful and committed to continuing their education. An ad-hoc committee has been formed to complete the ED annual evaluation and will be presented at the next EC.
- f. Treasurer – Shannon Shannon – Shannon thanked the finance committee for their participation and staff for the hard work.
- g. Past President – Don Brown – Absent.

VII. **Comments:** Yousef reported that ASB has several upcoming end of year activities and events. Sewell added that VVC graduation is on June 9 and that Model UN is attending several conferences this year instead of just NY. Schmidt thanked board members for attending the BOT Meeting last night. Richardson reported that the 2017/2018 budget report from Governor Brown will be released tomorrow at 10:00am. Augustine thanked Abbott and staff for support of the semi-annual speech contest. Tortorici reported that the BOT implemented the communication protocol at last night's meeting. Riding thanked Tortorici for her comments at the meeting. Abbott reviewed the changes to the ED report included in the board packet. A fundraiser for the Homeless and Foster Youth Program will be this weekend with a dinner in the SAC followed by a theater performance in the PAC. Tickets are \$20 per person and the event starts at 6:00pm.

VIII. The meeting adjourned at 8:20 a.m. MSC (Hurst / Pringle).