



## VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors  
Meeting: June 8, 2016

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### MINUTES

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Present: Peter Allan, Tim Anderson, Casey Armstrong, Jackie Augustine-Carreira, Don Brown, Magdalen Chavez, Craig Garrick, Norm Hurst, Scott Nassif, Logan Olds, Teri Ortega, Frank Robinson, Sharon Rodriguez, Eric Schmidt, Dawn Serbus, Shannon Shannon, Paul Stanton, Marianne Tortorici, Roger Wagner, Donna Wells, Caroll Yule, Catherine Abbott, James Johnson, Frank Castanos and Glennis Duncan.

Not Present: Merlin Aalborg, Larry Cusack, Lorrie Denson, Dianna Donofrio, Deedee Garcia, Fred Hunter, Jason Lamoreaux, Robert Mitchell, Mike Nutter, John Pinkerton, Suzanne Richards, Kirk Riding and Bill Scott.

- I. The meeting was called to order at 7:03 am.
- II. **Calendar Review** – The board received and reviewed the June - August 2016 calendars and the major annual events calendar.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Allan / Yule, Olds abstained).
  - a. Minutes of the May 11, 2016 meeting,
  - b. Resignation of Dianna Donofrio.
- IV. **Items pulled from Consent Agenda:** The following items were approved with amendments:
  - MSC (Yule / Rodriguez).
  - a. Policy PP15 – Student Emergency Fund,
  - b. Policy JD3.2 – Friends of the Foundation Job Description.
- V. **Action Items:**
  - a. 2016-17 Board of Directors were approved as presented. MSC (Hurst / Robinson).
  - b. 2016-17 Officers were approved as presented. MSC (Olds / Nassif).
- VI. **Information / Discussion:**
  - a. Trustee Workshop – Cathy reported that a meeting has been scheduled with Trustee Brady on June 9 at 4pm in the PCR to further discuss moving the workshop to October. Marianne reminded the board that this workshop request is from an individual and not the Trustee Board. She congratulated the Foundation on its continued work and support of the College, faculty, staff and students. Eric reminded all board members to attend the Trustee meeting in October.

- b. Progress Report – Staff distributed the May 2016 progress and grants and contract / community education reports.

VII. **Committee & Task Force Reports:**

- a. VP Resource Development – Caroll Yule –The Economic Summit netted \$41,770. Caroll reported that Lisa LaMere was a wonderful committee chair. Hall of Fame award nominations are now being accepted.
- b. VP Public Outreach & Recognition – Mike Nutter – Shannon reported that the Friends of the Foundation are working on the donor recognition wall update with a digital type board. A list was distributed to sign up for the Installation event.
- c. VP Programs & Allocations – Frank Robinson – Frank thanked the Student Emergency Fund committee for their participation. He invited everyone to attend the scholarship ceremony next week.
- d. VP Campus Connections – Peter Allan – No report.
- e. VP Operations – Norm Hurst – No report.
- f. Treasurer – Donna Wells – Donna reported that the financial statements will be presented with both YTD and annual budget amounts.
- g. Past President – Don Brown – Don reported that past presidents, emeritus council and board development committee will meet tomorrow. The committee is eager to develop a major gifts sub-committee.

VIII. **Comments:** Dr. Wagner reported that VVC is busy with a large hiring process. They are working on a tentative budget that will be approved by the Trustee's in June. A VVC managers meeting will be held off campus in July. Shannon and Cathy offered assistance in booking a room at SVLCC. Eric thanked Donna for her continued support of the finance committee. Marianne congratulated board members and VPs on their positions. She suggested a meeting between board members and college manages to establish a few common goals for the upcoming fiscal year. Cathy will distribute the Executive Director activity report starting next month. A meeting is scheduled on June 16 with the Community Foundation regarding planned giving. The High Desert Manufacturing Advisory Council, part of the RAMP UP grant, met on May 26 with a great turnout. Robert Sewell reported that Eric Brennan will be the new ASB President. The Council will meet and appoint the new Foundation representative for the upcoming fiscal year. Magdalen thanked the board for the CSEA week donations.

IX. The meeting adjourned at 8:01 am.