



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors
Meeting: June 13, 2018

MINUTES

Present: Peter Allan, Tim Anderson, Casey Armstrong, Larry Cusack, Nicole Fox, Craig Garrick, Norm Hurst, Austin Marshall, Elaine Navarrete, Mike Nutter, Logan Olds, Mary Pringle (via phone), Eric Schmidt, Bill Scott, Dawn Serbus, Shannon Shannon (via phone), Paul Stanton, Marianne Tortorici, Roger Wagner, Donna Wells, Kathleen Wood, Carol Yule, Catherine Abbott, Kirsten Acosta, Kristi Sandberg, and Glennis Duncan.

Not Present: Jackie Augustine-Carreira, Don Brown, Lorrie Denson, Deedee Garcia, Sam Grandlienard, Fred Hunter, Jason Lamoreaux, Scott Nassif, Teri Ortega, Tracey Richardson, and Kirk Riding.

- I. The meeting was called to order at 7:07 a.m. Nutter led the Pledge of Allegiance. Schmidt requested a revision to add agenda item V.C – Executive Director Contract as a closed session. MSC (Schmidt / Allan, Wagner opposed).
- II. **Calendar Review** – The board received and reviewed the June – August 2018 calendars and the major annual events calendar. Abbott reminded the board that the Installation event is on June 28.
- III. **Consent Agenda:** The following items was approved as presented: MSC (Hurst / Nutter).
 - a. The Minutes of May 9, 2018,
 - b. Resignation of Mary Pringle,
 - c. Resignation of Deedee Garcia,
 - d. Resignation of Peter Allan as Vice President of Campus Connections,
 - e. Policy FP6: Stewardship Fee,
 - f. MOU Renewal with Victor Valley College District.
- IV. **Items Pulled from Consent Agenda:**
 - a. None.
- V. **Action Items:**
 - a. Elect Candidates nominated to 2018-19 Board of Directors. MSC (Yule / Olds).
 - b. Appoint 2018-19 Officers. MSC (Olds / Hurst). The Executive Committee will review the Term language in Policy BP9: Job Description – President and report back at the next meeting.
 - c. **Closed Session:** – Executive Director Contract – 7:30 – 8:07. The ED contract will be extended for 90 days with an increase of CCCC Cola rate of 2.71%. During those 90 days, the contract will be reviewed by legal counsel and approved by the Executive Committee. MSC (Cusack / Allan).

VI. **Information / Discussion:**

- a. VVC Graduation Ceremony – Nutter reported that he addressed the graduating class last Friday. Abbott added that staff distributed pizza and water to the graduates before the ceremony and received 281 alumni information cards. Nutter directed the Alumni pinning during the ceremony.
- b. Scholarship Ceremony – The ceremony was held yesterday in the PAC. Schmidt reported that \$208K was awarded to 200+ students this year during the scholarship drive. Tim Anderson emceed the event.
- c. Progress Report – Abbott reviewed the May 2018 MOU performance report that reports revenue at 185% of goal with 1 months left on the current MOU.

VII. **Committee & Task Force Reports:**

- a. VP Resource Development – Tim Anderson – No report.
- b. VP Public Outreach & Recognition – Mike Nutter – Nutter thanked Schmidt for his service as President.
- c. VP Programs & Allocations – Fred Hunter – Absent.
- d. VP Campus Connections – Peter Allan – No report.
- e. VP Operations – Norm Hurst – Hurst reported that he is working on the ED evaluation. He thanked Gabi for her hard work with the scholarship drive and ceremony. Her work with the students and faculty helped to increase the application submissions.
- f. Treasurer – Shannon Shannon – The audit has been scheduled. Staff will begin working on the 2018-19 budget next month which will be brought to board for approval in August.
- g. Past President – Don Brown – Absent.
- h. **Comments: Superintendent / President** - Wagner reported that the 1 Stop Shop groundbreaking ceremony will be on June 21 at 9:00 am in front of the ATC. The final of 7 graduations is the Nursing pinning ceremony on Friday, June 15. **ASB Representative** - Fox reported that \$105K was raised for the America Cancer Society at the Relay for Life event. New ASB Officers have been elected. She will know in July if she will be nominated to stay on as the Foundation representative. **President** - Schmidt will be on vacation at the end of June and will not be able to attend the Installation event. He is thankful for his time served as Board President and thanked the board for helping to pass the MOU renewal. **Board** – No reports. **Executive Director** – Abbott reported that a new Alumni Spotlight has been added to President's Circle. Some modifications are still in process. Staff is moving forward with a focus on Alumni engagement in next year's strategic plan.

VIII. The meeting adjourned at 8:32 a.m.