



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors
Meeting: July 11, 2018

MINUTES

Present: Peter Allan, Tim Anderson, Jackie Augustine-Carreira, Don Brown, Lorrie Denson, Nicole Fox, Steve Garcia, David Greiner, Norm Hurst, Austin Marshall, Scott Nassif, Elaine Navarrete, Mike Nutter, Logan Olds, Teri Ortega, Tracey Richardson, Doug Robertson, Bill Scott, Dawn Serbus, Shannon Shannon, Marianne Tortorici, Roger Wagner, Donna Wells, Catherine Abbott, Kirsten Acosta, Kristi Sandberg, and Glennis Duncan.

Not Present: Casey Armstrong, Larry Cusack, Sam Grandlienard, Craig Garrick, Fred Hunter, Jason Lamoreaux, Kirk Riding, Paul Stanton, Kathleen Wood and Carol Yule.

- I. The meeting was called to order at 7:02 a.m. Richardson led the Pledge of Allegiance.
- II. **Calendar Review** – The board received and reviewed the July – September 2018 calendars and the major annual events calendar. Abbott reported that the September Board Retreat may only be a 4 hour training day. Hall of Fame nominations are due September 17 and the Golf Tournament is on September 28 at SVL. The High Desert Economic Summit will be on October 25 at the Fairgrounds. WFB Economist Sarah House and Chris Gardner of the Pursuit of Happiness are the keynote speakers.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Hurst / Wagner).
 - a. Resignation of Eric Schmidt,
 - b. 2018 / 2019 Scholarship Awards.
- IV. **Items Pulled from Consent Agenda:**
 - a. Minutes of June 13, 2018. MSC (Hurst / Brown, Richardson, Denson and Robertson abstained).
- V. **Presentation of Special Finance Committee Meeting:** Shannon reported that the committee met on June 25 and reviewed all staff job descriptions, pay rates since hire dates and the policy regarding employee evaluations and contracts. The committee recommended a 2018/2019 staffing plan and changes to the policy to the Executive Committee for approval. The new process will continue to provide transparency and oversight.
 - a. Policy HP1: Employee Evaluation / Contract Review was approved with amendments. MSC (Shannon / Hurst).
- VI. **Information / Discussion:**
 - a. Installation Event - June 28, 2018 – Nutter thanked the board members and BOT members Tortorici and Woods for attending. Judge Lisa Rogan swore in the members.

Lynn Glickstein from Paralegal Studies sent a heartfelt letter of gratitude for the Foundation which he shared at the event. Amber Scott and Courtney LeMay were the student testimonial presenters.

- b. Staff Retreat - July 1-3, 2018 – Abbott reported that the Foundation staff realigned the 2018/2019 Annual Plan to meet the obligations of the new MOU. The plan will be presented to the Board in August with a thorough review at the September Board Retreat.
- c. Progress Report – Abbott reviewed the June 2018 MOU performance report that reports revenue at 199% of goal. This is the final report for the 2015-2018 MOU. Sandberg reported on the CAI Apprenticeship Grant in partnership with General Atomics. The first cohort will start in Spring 2019 and the grant funding has a 3-5 years commitment.

VII. **Committee & Task Force Reports:**

- a. VP Resource Development – Casey Armstrong – Absent.
- b. VP Public Outreach & Recognition – Carroll Yule – Absent.
- c. VP Programs & Allocations – Fred Hunter – Absent.
- d. VP Campus Connections – Tim Anderson – Anderson reported that he is going to meet with Allan and Augustine regarding alumni outreach.
- e. VP Operations – Norm Hurst – No report.
- f. Treasurer – Shannon Shannon – The next Finance committee meeting is the first Thursday of August. The committee will review the 2018/2019 budget.
- g. Past President – Don Brown – The next past presidents' meeting has been rescheduled for Thursday, July 19, 2018.
- h. **Comments: Superintendent / President** - Wagner reported that the BOT has hired PPL, a Presidential Search firm and approved a hiring timeline. The committee will consist of 21 members including 2 Foundation members and 3 community members. Those interested should submit their request to the EC for approval. Hurst and Shannon expressed interest. The contract was approved to start construction on the 1 Stop Center. Wagner has not received any information regarding CalPERS. He was advised that the process can take as long as a year or two. **ASB Representative** - Fox reported that the ASB retreat will be July 12-15. She will know at the July ASB meeting if she will be appointed to stay on as the Foundation representative. **President** - Nutter distributed the VVC economic analysis summary he received at the BOT meeting last night. Staff will distribute the full report to the board upon receipt. **Board** – Richardson reported that she is Interim Director of HR and handling the Presidential Search Committee. **Executive Director** – Abbott thanked Brown for staying on as Past President.

VIII. The meeting adjourned at 8:23 a.m.