



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: August 8, 2018

MINUTES

Present: Peter Allan, Tim Anderson, Casey Armstrong, Don Brown, Larry Cusack, Nicole Fox, Steve Garcia, Sam Grandlienard, David Greiner, Fred Hunter, Norm Hurst, Austin Marshall, Elaine Navarrete, Logan Olds, Tracey Richardson, Doug Robertson, Shannon Shannon, Paul Stanton, Roger Wagner, Catherine Abbott, Kirsten Acosta, Kristi Sandberg, and Glennis Duncan.

Not Present: Jackie Augustine-Carreira, Lorrie Denson, Craig Garrick, Jason Lamoreaux, Scott Nassif, Mike Nutter, Teri Ortega, Kirk Riding, Bill Scott, Dawn Serbus, Marianne Tortorici, Donna Wells, Kathleen Wood and Caroll Yule.

- I. The meeting was called to order at 7:03 a.m. Armstrong led the Pledge of Allegiance.
- II. **Calendar Review** – The board received and reviewed the August – October 2018 calendars and the major annual events calendar. Abbott reported that the September Board Retreat will be from 8am-1pm in the Center for Institutional Excellence. Hall of Fame nominations are due September 17 and the Golf Tournament is on September 28 at SVL. The High Desert Economic Summit will be on October 25 at the Fairgrounds. WFB Economist Sarah House and Chris Gardner of the Pursuit of Happyness are the keynote speakers.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Hurst / Armstrong, Cusack abstained from the minutes).
 - a. Minutes of July 11, 2018,
 - b. June 30, 2018 Financial Statements,
 - c. Summer 2018 Campus Grants,
 - d. Executive Director Contract through June 30, 2020.
- IV. **Items Pulled from Consent Agenda:**
 - a. **None.**
- V. **Presentation of 2018-2019 Strategic Plan:** Abbott reviewed the 4 goals of the 2018-2019 Strategic Plan. She reported on the objectives and tactics of each goal and that any major changes are due to the new MOU. An additional 5th goal will be discussed during the annual Board Retreat on September 14 referencing Board member goals.
- VI. **Action Items:**
 - a. 2018-2019 Strategic Plan was approved as presented. MSC (Hunter / Hurst).
 - b. 2018-2019 Budget was approved as presented. MSC (Olds / Allan).

VII. **Information / Discussion:**

- a. Annual Conflict of Interest Forms – Staff distributed the Conflict of Interest Policy and Conflict Disclosure Forms and reminded board members to complete, sign and return the forms no later than September 12.
- b. Annual Board Retreat – September 14, 2018 – The Board Retreat will be held from 8am – 1pm in the Center for Educational Excellence (BLDG 10).
- c. July Staff Updates – Acosta reported that the month of July yielded 2 new COE sponsorships, 2 new President's Circle members and thanked the COE sponsors that made it possible for Foundation staff to help 4 athletes struggling with tuition expenses.

VIII. **Committee & Task Force Reports:**

- a. VP Resource Development – Casey Armstrong – Hall of Fame nomination forms are due September 17. The HOF committee will start meetings this month. The VVRO is on September 28. HDOS sponsorships are available. Tickets and VIP Reception tickets can be purchased on-line or by contacting staff.
- b. VP Public Outreach & Recognition – Caroll Yule – Absent.
- c. VP Programs & Allocations – Fred Hunter – Hunter reviewed the campus grants that were awarded earlier today and highlighted the MUN and Nursing grants.
- d. VP Campus Connections – Tim Anderson – Anderson encouraged board members to like and share the new HDOS page on social media.
- e. VP Operations – Norm Hurst – Hurst reported that all staff contracts have now been renewed.
- f. Treasurer – Shannon Shannon – A new budget policy will be forwarded for approval at the October Board meeting.
- g. Past President – Don Brown – An Emeritus/Past Presidents' meet and greet with Mike Nutter will be scheduled for some time in October.

- IX. **Comments: Superintendent / President** - Wagner reported that the BOT will vote on the \$12M One-Stop expenditure and select 12 community members for the presidential search committee at their next meeting on Tuesday, August 14. The new Superintendent/President is scheduled to start on January 2, 2019. **ASB Representative** - Fox reported that she has been appointed to stay on as the Foundation representative. The ASB retreat was held in July and all goals have been established including launching a healthcare center on campus. **President** – Shannon reported that Nutter would like to thank DVH and DVMG for being the title sponsor for the HDOS, Yule and Wagner for volunteering as panelists and Ortega for the design work. **Board** – Olds reported that VVWRA received an additional \$1500 in scholarship funding for their lip sync performance to support Construction Technology. **Executive Director** – no additional report.

- X. The meeting adjourned at 8:11 a.m.