



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: December 13, 2017

MINUTES

Present: Peter Allan, Tim Anderson, Casey Armstrong, Jackie Augustine-Carreira, Don Brown, Larry Cusack, Sam Grandlienard, Fred Hunter, Austin Marshall, Logan Olds, Teri Ortega, Mary Pringle, Tracey Richardson, Kirk Riding, Eric Schmidt, Shannon Shannon, Marianne Tortorici, Roger Wagner, Kathleen Wood, Catherine Abbott, Kirsten Acosta, Frank Castanos, Kristi Sandberg and Glennis Duncan.

Not Present: Andre Arviso, Lorrie Denson, Deedee Garcia, Craig Garrick, Norm Hurst, Jason Lamoreaux, Scott Nassif, Mike Nutter, Bill Scott, Dawn Serbus, Paul Stanton, Donna Wells and Carol Yule.

- I. The meeting was called to order at 7:05 a.m. Tortorici led the Pledge of Allegiance.
- II. **Calendar Review** – The board received and reviewed the December - February 2018 calendars and the major annual events calendar.
- III. **Consent Agenda:** The following item was approved as presented: MSC (Wagner / Pringle).
 - a. Policy JD4.2 Job Description: Campus Grants Sub-Committee.
- IV. **Items Pulled from Consent Agenda:**
 - a. The Minutes of November 8, 2017 were approved as presented. MSC (Armstrong / Pringle, Schmidt and Cusack abstained).
- V. **Information / Discussion:**
 - a. Giving Tuesday / Foundation Open House – Abbott reported that Giving Tuesday was a great way for Campus employees to meet the Foundation team. Eric added that the office was decorated beautifully and Restaurant Management catered the breakfast. 22 employees visited and new payroll deductions over \$200 per month were received. Abbott added that 2 additional VVC employees also joined President's Circle last week.
 - b. Donor Outreach Updates – Shannon reported that she contacted VVC employee Kelvin Harris. Schmidt reported that he contacted Anthony Rhoades who is a new President's Circle member. Both were thankful for the outreach.
 - c. Progress Report – Abbott reviewed the performance report and staff updates for November. Sandberg reported that a new grant was awarded last week totaling \$443K over 2 years to establish a pre-apprenticeship program at VVC. Courses will be geared towards CTE training. Schmidt added that VVC is the only college in the region to receive this funding.
- VI. **Committee & Task Force Reports:**
 - a. VP Resource Development – Tim Anderson – The Hall of Fame committee will meet tomorrow at noon at Armstrong Fairway Insurance and the HDES committee will hold

their first meeting on Friday at 10:30 am also at Armstrong Fairway Insurance. Dillon Lesovsky will chair that committee again. Anyone wanting to participate on the committees or sponsor the events should contact Acosta or Abbott.

- b. VP Public Outreach & Recognition – Mike Nutter – Absent.
 - c. VP Programs & Allocations – Fred Hunter – Hunter is working on final selections for the 3rd cohort of the “16 for Success” and will start interviews in the Spring for the 4th cohort. The 1st cohort just finished NP1.
 - d. VP Campus Connections – Peter Allan – Allan reported that he presented “VVC: Past, Present and Future” at the VVC hosted Counselors meeting. VVC Counseling was joined by many local high school counselors and principals. Foundation staff and other departments also gave presentations to over 100 attendees.
 - e. VP Operations – Norm Hurst – Absent.
 - f. Treasurer – Shannon Shannon – No report.
 - g. Past President – Don Brown – No report.

 - h. **Comments:** Wagner reported that he will chair the ACCJC team for Barstow Community College. The President’s office hosted their annual Holiday Open House last week. The new VP of Student Services is Karen Engelsen who will start on January 2. Schmidt reported that the Foundation is still working on the joint Foundation / BOT goals. Last month’s Counselors meeting supplemented that goal. VVC’s College Singers performed at the December President’s Circle. The updated MOU draft was submitted to Dr. Wagner on Monday. Schmidt will not be able to attend the January board meeting. Augustine-Carreira thanked the judges for participating in the Fall Speech Contest. Olds reported that VVWRA will participate in the lip sync competition for the HOF. Any silent auction prizes can be given to Olds or to staff. Tortorici reported that new chairs are on order for the BOT room. She encouraged Foundation Directors and staff to attend as many VVC graduations as possible to increase alumni participation. Marshall reported that the next High Desert Manufacturers Council is December 19. Abbott reported that marketing material will soon be submitted for printing and a new PowerPoint presentation will be shown at the next meeting. Lee Bennett will MC the Alumni Hall of Fame and the following teams are included in the lip sync competition: Sunset Hills, VVWRA, HVVMG, ASB, DVH and local elected field representatives.
- VII. The meeting adjourned at 8:05 a.m. Merry Christmas!