



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: November 11, 2015

MINUTES

Present: Peter Allan, Tim Anderson, Casey Armstrong, Don Brown, Larry Cusack, Dennis Henderson, Fred Hunter, Norm Hurst, Jason Lamoreaux, Robert Mitchell, Scott Nassif, Mike Nutter, Logan Olds, Teri Ortega, Frank Robinson, Sharon Rodriguez, Eric Schmidt, Bill Scott, Shannon Shannon, Paul Stanton, Marianne Tortorici, Roger Wagner, Caroll Yule, David Marion (Guest), Laura Maurizi (Guest), Justin Gatewood (Guest), Ginger Ontiveros, Catherine Abbott, James Johnson and Glennis Duncan.

Not Present: Merlin Aalborg, Jackie Augustine-Carreira, Magdalen Chavez, Lorrie Denson, Dianna Donofrio, Craig Garrick, Deedee Orta, Suzanne Richards, Kirk Riding, Dawn Serbus and Donna Wells.

- I. The meeting was called to order at 7:06 am.
- II. **Presentation – Audit & Tax Return - Smith, Marion & Co.** – Laura Maurizi reviewed the audit report for the period ended June 30, 2015. David Marion reviewed the Federal 990 tax return and the schedules that accompany the return.
 - a. The audited financial statements for June 30, 2015 were approved as presented. MSC (Hurst / Robinson).
 - b. The 2014 Tax Return was approved with changes to the board list. MSC (Allan / Hurst, Wagner abstained).
- III. **Calendar Review** – The board received and reviewed the November 2015 – January 2016 calendars. The Board Holiday Party is on November 20th at Mama Carpinos. The March President's Circle is on Thursday, March 3, 2016.
- IV. **Consent Agenda:**

The following items were approved as presented: MSC (Yule / Olds, Cusack abstained from the Minutes).

 - a. Minutes of the October 14, 2015 meeting,
 - b. September 30, 2015 financial statements,
 - c. Revisions to PP9 – Annual Awards,
 - d. Plan to retire Grand Rams,
 - e. Fall Campus Grant Awards,
 - f. Alumni Hall of Fame & Distinguished Service Awards.
- V. **Items pulled from Consent Agenda:** None.

VI. **Other Reports / Discussion**

- a. MOU Revenue Definition Task Force – Eric reported that the Executive Committee and the College have agreed upon a revenue category list that will be used by the task force to determine how revenue will be applied to the MOU.
- b. Luminare – Year End Fundraising Focus (Tutoring) – Ginger reported that we are approximately a week from going live with the new software. Cathy added that the first year end campaign will focus on fundraising for tutoring.
- c. Progress Report – Staff distributed the October progress and contract / community education reports.

VII. **Comments:** Dr. Wagner reported that there are over 30 jobs that are currently in recruitment at VVC. The College is holding a kickoff event for the next accreditation cycle. Robert M. reported that ASB is traveling to Sacramento this month for the SSCCC conference. Eric reported that he had the opportunity to see the VVC Model UN team in completion last night in Riverside. He noted that the December board meeting will include a closed session regarding the Executive Director evaluation. Norm reported that he is working with staff on increasing the advertising for the scholarship drive. The plan is to start with the faculty association to get the word out to the students. Shannon and Mike updated the board on the Friends of the Foundation and that they're working on creating a job shadowing opportunity for students and the donor wall unveiling at next year's installation event. Ginger introduced Justin Gatewood, the VVC CSEA President. Staff has started a "Thank You Campaign" on social media. Everyone is urged to share the videos. She thanked the Veterans and staff that come in today to support the board at the meeting.

VIII. The meeting adjourned at 8:23 am.