



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: November 14, 2018

MINUTES

Present: Peter Allan, Tim Anderson, Casey Armstrong, Jackie Augustine-Carreira, Don Brown, Larry Cusack, Nicole Fox, Steve Garcia, Craig Garrick, Sam Grandlienard, Fred Hunter, Austin Marshall, John Nahlen, Scott Nassif, Elaine Navarrete, Mike Nutter, Logan Olds, Teri Ortega, Doug Robertson, Shannon Shannon, Marianne Tortorici, Roger Wagner, Catherine Abbott, Kirsten Acosta and Glennis Duncan.

Not Present: Lorrie Denson, David Greiner, Norm Hurst, Jason Lamoreaux, David North, Kirk Riding, Dawn Serbus, Bill Scott, Paul Stanton, Donna Wells, Kathleen Wood and Carol Yule.

- I. The meeting was called to order at 7:02 a.m. Wagner led the Pledge of Allegiance. John Nahlen was introduced as the new board member representing the VVC Administration.
- II. **Calendar Review** – The board received and reviewed the November 2018 - January 2019 calendars and the major annual events calendar. Abbott reminded the Board that the next President's Circle is on December 6.
- III. **PRESENTATION – Shannon Shannon - 6/30/18 Audit & 2017 Tax Return:** Shannon reviewed the changes and updates to the audited financial statements based on FASB requirements for 2018. She reviewed highlights from 8 of the additional schedules attached to the 2017 990 tax return.
- IV. **Consent Agenda:** The following items were approved as presented: MSC (Olds / Armstrong).
 - a. Minutes of October 10, 2018,
 - b. Minutes of October 24, 2018,
 - c. Leave of Absence for Kathleen Wood through January 31, 2019,
 - d. September 30, 2018 Financial Statements,
 - e. Fall 2018 Campus Grant Awards,
 - f. June 30, 2018 Audited Financial Statements,
 - g. 2017 Tax Return.
- V. **Items Pulled from Consent Agenda:**
 - a. None.
- VI. **Information / Discussion:**
 - a. COE / ASB Breakfast – October 11, 2018 – Shannon reported that the event was small but with personal interaction with the ASB Council. The students reviewed the 2018/2019 goals.

- b. HDOS Update – Armstrong reported that the event netted approximately \$68K. The HDO Board is scheduled to meet regarding the future of the organization and future event collaboration. Abbott presented thank you cards to members of the committee and panelists.
- c. Auxiliary Re-organization – Nutter sent a letter to BOT President Tortorici requesting approval to move forward with Auxiliary status. The BOT approved the request unanimously at last night’s meeting. The next steps will be determined at the next Executive Committee meeting.
- d. Staff Updates – Acosta reported on new scholarships donations for the month of October.

VII. **Committee & Task Force Reports:**

- a. VP Resource Development – Casey Armstrong – Hall of Fame winner notifications are underway. This year’s theme is “Our Stars Shine Bright at VVC”. There are four confirmed lip sync teams: AV Communications, Thompson Family Plumbing, Victor Valley Chamber of Commerce and Desert Valley Hospital. Olds added that he is working with staff on the silent auction. Items can be brought to the Foundation office or email for pickup.
- b. VP Public Outreach & Recognition – Caroll Yule – Absent.
- c. VP Programs & Allocations – Fred Hunter – Hunter distributed a thank you card from a Griffith Nursing Fund scholarship recipient. He thanked the Board for approving the Campus Grant Awards suggested by the committee.
- d. VP Campus Connections – Tim Anderson – No report.
- e. VP Operations – Norm Hurst – Absent.
- f. Treasurer – Shannon Shannon – No report.
- g. Past President – Don Brown – He and Allan are working on finalizing the estate gift.

VIII. **Comments: Superintendent / President** - Wagner reported that the new Superintendent / President, Daniel Walden, will start on January 2, 2019. The ACCJC team completed the site visit on October 30 and a final letter with recommendations is expected this week. He thanked the Board members for the 2019 Hall of Fame Presidents’ Award. **ASB Representative** - Fox reported that the students approved moving forward with a student health center and that the council is now looking for grants to fund the center. **President** – Nutter thanked the members and staff for their support during his family emergency. **Board** – Tortorici reported that this is her last meeting representing the BOT. The District is accepting applications to fill the vacant Trustee position. **Executive Director** – Abbott reported that the process to become an auxiliary organization could take up to 12 months. The board members have completed campus tours of the Music and Nursing departments. The Food Pantry tour is today after the meeting.

IX. The meeting adjourned at 8:10 a.m.