



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors
Meeting: April 8, 2020

MINUTES

Present via Zoom Conference Call: Peter Allan, Casey Armstrong, Jackie Augustine-Carreira, Joseph Brady, Don Brown, Larry Cusack, Steve Garcia, Jason Lamoreaux, John Nahlen, Elaine Navarrete, David North, Mike Nutter, John Ohanian, Dave Olney, Kirk Riding, Doug Robertson, Bill Scott, Shannon Shannon, McKenzie Tarango, Niru Vangala, Daniel Walden, Catherine Abbott, Kirsten Acosta, Irene Molinar, Chris Nunez and Glennis Duncan.

Not Present: Michael Butros, Nicole Fox, Craig Garrick, Sam Grandlienard, David Greiner, Fred Hunter, Norm Hurst, Austin Marshall, Scott Nassif, Dawn Serbus, Paul Stanton and Kathleen Wood.

- I. The meeting was called to order at 7:05 a.m. Vangala led the Pledge of Allegiance.
- II. **Calendar Review** – The board received and reviewed the April through June 2020 calendars and the major annual events calendar. Abbott reported that the Campus is closed during Spring Break for all employees. All meetings in May have been converted to Zoom conference calls. June events are tentatively put on hold including President's Circle, Scholarship Ceremony and Installation of Officers. The VVC Commencement will be held as a virtual ceremony. All calendar items will be TBD due to daily changing conditions.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Allan / Armstrong).
 - a. Minutes of March 11, 2020,
 - b. Policy PP16: Faculty/Staff Emergency Fund,
 - c. \$50,000 Emergency Budget to support Student Laptop Purchases,
 - d. Spring 2020 Campus Grant Awards.
- IV. **Items Pulled from Consent Agenda:**
 - a. None.
- V. **Information / Discussion:**
 - a. Auxiliary Reorganization Update – Walden reported that he was given the approval from the Executive Committee to go forward with moving the Foundation to Auxiliary. Jeff Morris (District Counsel), on a conference call with Isabel Safie (BB&K), was requested to hold off due to timing. He will follow up for more clarification. Michael Youril (LCW) will be preparing the documents to move forward with the intent to grandfather the employees to be able to buy back service credits.
 - b. CalPERS Update – No additional report.

- c. Staff Updates – Acosta reported that the Foundation has received \$3800 in Student Emergency Fund donations. The scholarship drive closed on March 31 with 377 completed applications submitted. She shared Kimberly Marin’s “Thank You” quote. Marin is a CSUSB transfer student.

VI. **Committee & Task Force Reports:**

- a. VP Resource Development – Casey Armstrong – Armstrong reported that the HDOS committee met last week via Zoom. The committee discussed concerns due to COVID-19 such as: will ComAv be able to support the venue? Or will the event need to be postponed?
- b. VP Public Outreach & Recognition – Craig Garrick - Absent.
- c. VP Programs & Allocations – Fred Hunter – Absent.
- d. VP Campus Connections – Sam Grandlienard – Absent.
- e. VP Operations – Norm Hurst – Absent.
- f. Treasurer – Shannon Shannon – Shannon reported that she spoke with Kirk Riding regarding investments. Since the Foundation investments are conservative, it is recommended by Riding and Payden & Rygel to stay on the current course. Investments are down for the current quarter but expected to come back.
- g. Past President – Don Brown – Brown reported that he is working on the contracts to finalize the transfer of the two OHV titles.

- VII. **Comments: Superintendent / President** – Walden reported that due to COVID-19, all meetings will be conducted via Zoom and staff must be 15 feet apart if required to be on campus. The BOT meeting will be held in person with only the BOT members, Walden, Michelle Painter and one IT staff. The BOT will approve the sale of bonds for \$35M to build the athletic/conference center at the next meeting. Currently 93% of classes have been moved to on-line. The District is expecting to receive \$8M from the CARES Act. Half will go to the students and half to assist the District. The current status is expected to continue into June per the Chancellor’s Office. The District is planning all Summer classes be on-line as well. **ASB Representative** – Absent. **President** – Nutter thanked the members for their participation and dedication during the challenging times of the last three weeks. **Board** – Navarrete requested more information regarding the distribution of the laptops to students. Abbott is working with VP Karen Engelsen regarding the distribution of the 160 laptops purchased by the Foundation. **Executive Director** – Abbott reported that the ED Activity Report has been reinstated and included in the packet. There are currently \$6M in grant requests in the pipeline. Staff is working on scholarship applications with committee members to award the 2020-2021 scholarships. COE sponsorships are gearing towards student support during this time.

- VIII. The meeting adjourned at 7:53 a.m. MSC (Nutter / Robertson).