



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors
Meeting: May 13, 2020

MINUTES

Present via Zoom Conference Call: Peter Allan, Casey Armstrong, Joseph Brady, Don Brown, Michael Butros, Larry Cusack, Nicole Fox, Steve Garcia, Craig Garrick, Sam Grandlienard, David Greiner, Fred Hunter, Austin Marshall, John Nahlen, Scott Nassif, Elaine Navarrete, David North, Mike Nutter, John Ohanian, Dave Olney, Kirk Riding, Doug Robertson, Bill Scott, Dawn Serbus, Shannon Shannon, Paul Stanton, McKenzie Tarango, Niru Vangala, Daniel Walden, Catherine Abbott, Kirsten Acosta, Irene Molinar, Chris Nunez and Glennis Duncan.

Not Present: Jackie Augustine-Carreira, Norm Hurst, Jason Lamoreaux and Kathleen Wood.

- I. The meeting was called to order at 7:03 a.m. Molinar led the Pledge of Allegiance.
- II. **Calendar Review** – The board received and reviewed the May through July 2020 calendars and the major annual events calendar. Abbott's last day is May 22. The Campus is closed on Fridays during Summer. All upcoming meetings have been converted to Zoom conference calls. Staff plans to continue the Zoom option due to increased attendance. The Scholarship Ceremony and VVC Commencement will be held as virtual ceremonies.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Grandlienard / Scott).
 - a. Minutes of April 8, 2020,
 - b. March 31, 2020 Financial Statements.
- IV. **Items Pulled from Consent Agenda:**
 - a. None.
- V. **Information / Discussion:**
 - a. Foundation Staffing Plan – Nutter reported that Abbott has accepted a position with the College of the Desert effective June 1. Everyone is welcome to join her for cake on her last day in building 55 at 11:00 a.m. The Board wished her well and thanked her for her exceptional service as Executive Director of the Foundation. Acosta is filling the role of Interim Executive Director and Nunez as Interim Director of Fund Development and Scholarships. Both gave presentations on their leadership mission statements and the goals / short term plans for the upcoming year.
 - b. Auxiliary Reorganization Update – Walden commended and thanked staff for developing a plan to move forward. He reported that staff will need to reapply for their positions and hired through Ed Code and Title V guidelines once the Auxiliary Foundation is formed

and the Master Agreement is complete. The ED position will be hired first in approximately 4-6 months. Walden will head that committee since the position will report directly to the Superintendent/President and request the Foundation Board President to sit in on final interviews. The other positions will report to the ED who will head those hiring committees. The Foundation Board is expected to operate in the same manner with minor changes such as Brown Act compliant meetings and BOT approval on the slate of Directors. Riding requested clarification on expenditures. Walden reported that expenditures will still be approved by the Foundation Board. Michael Youril (LCW) will be preparing the documents to move forward. Abbott suggested having one of her colleagues from another auxiliary foundation present at the Board retreat. Walden also suggested Brown Act compliance training and a presentation from LCW.

- c. CalPERS Update – Nutter reported that Isabel Safie from BB&K is working through the appeal process with Attorney Kevin Kreutz of CalPERS. Abbott will continue to assist in the process over the next several months.
- d. Board Terms and Nominations – Abbott reported that there is currently one vacant position to replace Brian Nyamwange. Allen confirmed he will stay during the meeting. Brown will be assisting Hurst in his role as VP of Operations while he is dealing with some health issues. Abbott requested Walden confirm the Administrative appointment of Nahlen and that Navarrete and Butros follow up with the Classified and Faculty unions, respectively. Shannon thanked Riding for stepping into the Treasurer role.
- e. Staff Updates – Molinar reported that the Foundation has delivered \$16,800 in Student Emergency Fund donations. \$4,150 was raised through fundraising donations and an additional \$15,000 through grant funding. Nutter read a testimonial from Brian Woods, a transfer student.

VI. **Committee & Task Force Reports:**

- a. VP Resource Development – Casey Armstrong – Armstrong reported that the HDOS committee is waiting to hear from SCLA regarding a virtual event. The committee will meet via Zoom within the next two weeks.
- b. VP Public Outreach & Recognition – Craig Garrick – No report.
- c. VP Programs & Allocations – Fred Hunter – COVID testing is available at the VVC gym through the end of the week with an appointment.
- d. VP Campus Connections – Sam Grandlienard – Lab Corp. is also providing anti-body testing and results are received in approximately 2 days.
- e. VP Operations – Norm Hurst – Absent.
- f. Treasurer – Shannon Shannon – Shannon reported that since investments are conservative, they are only down approximately 6-7% and expected to come back. Riding will be Treasurer at the next Finance committee meeting and will work with staff to present a budget in August.
- g. Past President – Don Brown – Brown reported that both OHV parcels are in escrow. He is looking forward to retiring as acting past president and assist Hurst as needed.

VII. **Comments: Superintendent / President** – Walden reported that the District has received \$8M from the CARES Act. Half will go to the students and half to assist with instruction. \$1.3M (phase 1) was distributed to students last week. Employees of the District will be calling students to check on them as part of the Caring Campus Initiative. Commencement will be a live stream event on June 13 at 6:00 p.m. The District has contracted with Marching Orders, a vendor that will gather student pictures and testimonials. On-line classes will continue through Summer and Fall semesters. Currently only Allied Health and Public Safety classes have face-to-face instruction. More face-to-face classes with labs will be added in the Fall. **ASB Representative** – ASB is also conducting meetings via Zoom. The Council is

working out a way to include campus wide participation. The on-line tutoring program for students has been exceptional. **President** – Nutter thanked the members for their participation and dedication during these challenging times and urged members to call Hurst to check in. He is happy to receive phone calls. **Board** – Robertson reported that additional COVID testing is available at Civic Center Park by appointment. Butros shared that two current VVC students have received full scholarships to a four-year university as STEM engineering majors. **Executive Director** – Abbott thanked the Board for their faith in her when promoting her to ED in 2016. She thanked the community members for embracing her when she first came to the HD. She is excited to take on her new role at COD but will continue to work with the staff in a consulting capacity.

VIII. The meeting adjourned at 8:42 a.m. MSC (Scott / Vangala).