



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors
Meeting: June 10, 2020

MINUTES

Present via Zoom Conference Call: Peter Allan, Casey Armstrong, Jackie Augustine-Carreira, Joseph Brady, Don Brown, Michael Butros, Steve Garcia, Fred Hunter, Austin Marshall, John Nahlen, Scott Nassif, David North, John Ohanian, Kirk Riding, Doug Robertson, Bill Scott, Dawn Serbus, Shannon Shannon, Niru Vangala, Daniel Walden, Pamela Glendinning (Guest), Bridget Lee (Guest), Kirsten Acosta, Irene Molinar, Chris Nunez and Glennis Duncan.

Not Present: Larry Cusack, Nicole Fox, Craig Garrick, Sam Grandlienard, David Greiner, Norm Hurst, Jason Lamoreaux, Elaine Navarrete, Mike Nutter, Dave Olney, Paul Stanton, McKenzie Tarango and Kathleen Wood.

- I. The meeting was called to order at 7:03 a.m. Brady led the Pledge of Allegiance.
- II. **Calendar Review** – The board received and reviewed the June through August 2020 calendars and the major annual events calendar. The Campus is closed on Fridays during Summer. The Scholarship Ceremony will be a drive through event held on upper campus on June 25. The Foundation office will be closed on June 30 and July 1 for the annual staff retreat.
- III. **Consent Agenda:** The following items were approved as presented: MSC (Armstrong / Scott).
 - a. Minutes of May 13, 2020,
 - b. Policy HP 25 – Staff Job Description: Director of Fund Development and Scholarships,
 - c. Policy HP 32 – Staff Job Description: Advancement Assistant / Donor Relations Coordinator,
 - d. Policy HP 40 – Staff Job Description: Business and Accounting Manager.
- IV. **Items Pulled from Consent Agenda:**
 - a. None.
- V. **Action Items:**
 - a. Candidates nominated to 2020-21 Board of Directors were elected as presented. MSC (Robertson / North).
 - b. 2020-21 Officers were appointed as presented. MSC (Brown / Nassif).
- VI. **Information / Discussion:**

- a. Scholarship Ceremony Update – Nunez reported that the Scholarship Ceremony on June 25 will be a drive through event on upper campus from 8 AM to 10:30 AM. Students will enter and leave through Francesca with staging in parking lot A. EventBrite registrations will be sent out when awarding is complete. Staff is compiling information for awardees that will be given to them on a thumb drive along with other tchotchke items. Nunez requested a minimum of eight volunteers. Nutter, Shannon, Scott, Armstrong, Fox, Vangala have already volunteered to help. Walden suggested contacting Robert Sewell or Art Lopez for drone footage.
- b. Auxiliary Reorganization Update – No update to report.
- c. CalPERS Update – No update to report.
- d. Staff Updates – Molinar reported that the Foundation continues to be involved with the Caring Campus Initiative and awarding students with technical and financial needs. Nine nursing students were awarded funding from the Foundation for California Community Colleges for COVID-19 assistance. Molinar shared an overview of ThankView that students will use to thank the donors for their scholarship awards. Shannan Rehart's testimonial was distributed. The Board praised staff on the June Foundation Newsletter that was distributed earlier this week.

VII. **Committee & Task Force Reports:**

- a. VP Resource Development – Casey Armstrong – Armstrong reported that the HDOS committee has started having Zoom meetings to discuss marketing. The guest speaker will be less expensive since this is going to be a virtual event. \$53K has already been raised through COE sponsorships.
- b. VP Public Outreach & Recognition – Craig Garrick – Absent.
- c. VP Programs & Allocations – Fred Hunter – No report.
- d. VP Campus Connections – Sam Grandlienard – Absent.
- e. VP Operations – Norm Hurst – Brown encouraged Board members to reach out and check in with Hurst.
- f. Treasurer – Shannon Shannon – Shannon thanked the Finance committee members and staff for their support while she was Treasurer. Riding will be working with staff to present a budget in August.
- g. Past President – Don Brown – Brown reported that both OHV parcels' escrow should be wrapping up within the next week or two.

VIII. **Comments: Superintendent / President** – Walden reported that the BOT discussed a resolution of support and solidarity against racial injustice submitted by Student Trustee Amber Scott at last night's meeting. Graduation is on Saturday with a drive through event in the morning and a virtual live-stream event in the evening. 300 cars have registered for the drive through and 600 student names will be presented at the virtual ceremony. All Trustees will be at the event. The District is reviewing State Legislature reports regarding budget cuts and working to present a balanced budget for the next fiscal year. Walden thanked faculty for adjusting to distance learning through the COVID pandemic. Athletic programs are following the CCCAA guidelines to phase in a plan to move all contact sports to Spring if they are not included in the Governor's phase 4 reopening plan. Brady thanked the VVC Graduation committee for their hard work. **ASB Representative** – Absent. **President** – Shannon reported that Nutter was recognized at last night's BOT meeting for his role as Foundation President. **Board** – No updates. **Executive Director** – Acosta reported that a grant was submitted last week to United Way for \$25K to assist Foster Youth. New memorial scholarships have been established this month for Ken T. Garver (retired Biology faculty and Athletic Director) and Mary R. Brady (endowment established by the Brady family).

- IX. **Installation of Directors and Officers** – Walden administered the oath to renewing Directors and the 2020-21 Officers of the Victor Valley College Foundation.
- X. The meeting adjourned at 8:03 a.m. MSC (Allan / Armstrong).