



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: August 12, 2020

MINUTES

Present via Zoom Conference Call: Peter Allan, Casey Armstrong, Joseph Brady, Don Brown, Steve Garcia, Craig Garrick, Fred Hunter, Scott Nassif, Elaine Navarrete, David North, Mike Nutter, John Ohanian, Dave Olney, Kirk Riding, Doug Robertson, Bill Scott, Dawn Serbus, Shannon Shannon, McKenzie Tarango, Niru Vangala, Daniel Walden, Kirsten Acosta, Irene Molinar, Chris Nunez and Glennis Duncan.

Not Present: Jackie Augustine-Carreira, Michael Butros, Larry Cusack, Sam Grandlienard, David Greiner, Jason Lamoreaux, Austin Marshall, John Nahlen, Paul Stanton, and Kathleen Wood.

- I. The meeting was called to order at 7:02 a.m. Scott led the Pledge of Allegiance.
- II. **Calendar Review** – The board received and reviewed the August through October 2020 calendars and the major annual events calendar. The Campus summer schedule will end this Friday. Acosta reminded the Board of upcoming Board and Executive Committee meetings, HDOS event and HOF nomination forms.
- III. **Special Presentation: 2020-2021 Strategic Plan** – Kirsten Acosta – The four goals, along with the objectives and tactics for the 2020-2021 Strategic Plan were reviewed in detail. Changes from previous years were defined. Staff will focus more on alumni development this year. Board members are encouraged to send over alumni names and contact information for staff to reach out to.
- IV. **Consent Agenda:** The following items were approved as presented: MSC (Armstrong / North).
 - a. Minutes of July 8, 2020,
 - b. June 30, 2020 Financial Statements,
 - c. Changes to Foundation Bylaws,
 - d. Summer 2020 Campus Grants,
 - e. 2020-2021 Strategic Plan,
 - f. 2020-2021 Budget.
- V. **Items Pulled from Consent Agenda:**
 - a. None.
- VI. **Information / Discussion:**

- a. Annual Conflict of Interest Forms – Acosta reminded the board to complete and return BP1 – Code of Ethical Conduct and BP1.5 – Conflict of Interest Disclosure Form as soon as possible.
- b. Scheduled Board Meetings Day/Time – Shannon reported that since the BOT meetings can run late the night before regularly scheduled Foundation board meetings, requests were made to review and change the day or time. The results of the Doodle Poll were reviewed. Foundation Board of Directors meetings will be changed to the second Wednesday of each month at 12 noon. MSC (Shannon / Nutter). Staff will adjust the calendar invite starting in September.
- c. Auxiliary Reorganization Update – Walden reported that a response to the draft Master Agreement was received from the ad-hoc committee and sent to LCW. He will work with LCW to re-schedule the auxiliary presentation at the September board meeting. Jeff Morris, VVC legal counsel, and LCW recommend extending the current MOU and Master Agreement until the CalPERS issue has been resolved.
- d. CalPERS Update – Nutter reported that an email was received from Isabel Safie of BB&K needing a Joint Representation Waiver to represent Catherine Wilkinson-Abbott on behalf of former and current Foundation employees. Safie believes that settlement negotiations will begin prior to the hearing, scheduled on December 3 in San Bernardino, due to costs associated with the appeal. The District will also be present at the hearing to show unity in support of Foundation employees. Staff will send out the CalPERS flowchart created by BB&K and Joint Representation Waiver to the full board. Shannon will wait 24 hours for questions or concerns before signing and submitting the agreement as is. MSC (Shannon / Nutter).
- e. Staff Updates – Molinar shared the ThankView video from scholarship recipient Jenna Grafius.

VII. **Committee & Task Force Reports:**

- a. VP Resource Development – Casey Armstrong – Armstrong reported that the HDOS event will be on October 22 as a Zoom conference. Marketing and sponsorship information will be sent out in the next week. She reminded the board that Hall of Fame nominations are due on September 15. Staff will distribute the form after the meeting.
- b. VP Public Outreach & Recognition – Craig Garrick – No report.
- c. VP Programs & Allocations – Fred Hunter – Hunter reported that it was nice to see several joint efforts in support of VVC departments when reviewing the campus grant applications. \$14,830 in grants were awarded this cycle.
- d. VP Campus Connections – Sam Grandlienard – Absent.
- e. VP Operations – Don Brown – Brown reported that he is waiting on escrow to record the sale of the OHV properties. The audit committee has hired the audit firm and staff is preparing to begin submitting reports.
- f. Treasurer – Kirk Riding – Shannon reported that the finance committee met and reviewed the financials last week. Investments are back on track as expected. North added that investments are up compared to 6/30/19.
- g. Past President – Mike Nutter – Nutter thanked Shannon for filling in at the end of his presidency while he was on vacation.

VIII. **Comments: Superintendent / President** – Walden reported that the campus is expected to remain closed through the fall term. Only critical sector disciplines such as Public Safety, Allied Health, Welding, Auto, Aviation and a few others can hold face to face instruction. All higher education institutions must develop a COVID prevention plan before being allowed to open. The District cannot collect apportionment for online classes beginning Spring 2021 unless each class is approved by the Chancellor's office. The VP of Instruction has been

instructed to get each class and instructor certified. **ASB Representative** – No report. **President** – Shannon reported that staff assisted 385 students with \$100 Walmart gift card vouchers from Student Services. She thanked staff for their efforts during these changing times and thanked the board for their support for her and her family. **Board** – Brady reminded everyone that John Henry, owner of the Boston Red Sox, is a VVC Alumn and encouraged staff to reach out to him. He asked if CalPERS updates will be sent to VVC Foundation Past Presidents. Shannon requested that all questions be directed to her since this is an ongoing, confidential board issue. Brady will be speaking on FB Live on September 30 regarding the High Desert Survey report. **Executive Director** – Acosta reported that Molinar created the online application to support Student Services referenced by Shannon and responded to several student questions. Two grants were submitted in support of Humanities for \$150K each with the help of VP Peter Maphumulo and the English department.

- IX. The meeting adjourned at 8:38 a.m. MSC (Vangala / Scott).