VVC Holiday Party **2024** Payroll Deduction

I authorize my employer to deduct the amount below in

❖ **ONE payment in the amount of $ _____ on the October/November 2024**

<div align="right">(circle/underline month you would like the deduction to occur)</div>

❖ **TWO payments in the amount of $_____**

'Amount of' should be total # of tickets purchased divided by 2 (ex: two tickets ($110) divided by 2 payments = 'amount of' $55)

❖ **THREE payments in the amount of $_____**

'Amount of' should be total # of tickets purchased divided by 3 (ex: two tickets ($110) divided by 3 payments = 'amount of' $36.67)

Starting with the October Payroll*

***Dependent on when you submit the form with the President's Office and received by Payroll;
Deduction start/end dates may vary.**

SIGNATURE _____

PRINT NAME _____   EXT. _____