



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

BOARD OF DIRECTORS

Meeting: November 13, 2024 @ 12:00 pm
Building 55 Conference Room

AGENDA

- I. **WELCOME**
 - A. Pledge of Allegiance
- II. **PUBLIC COMMENTS**
- III. **CALENDAR REVIEW**
 - A. November, December & January
 - B. Major Annual Events – 2024-25
- IV. **PRESENTATION – KENDRA DOCKHAM: 6/30/24 Audit & 2023 Tax Return**
- V. **CONSENT AGENDA**
 - A. Approve August 14, 2024 Minutes,
 - B. Approve August 28, 2024 Minutes,
 - C. Approve September 13, 2024 Minutes,
 - D. Accept September 30, 2024 Financial Statements,
 - E. Approve Fall 2024 Campus Grants,
 - F. Approve 2025 Alumni Hall of Fame & Distinguished Service Awards,
 - G. Approve June 30, 2024 Audited Financial Statements,
 - H. Accept 2023 Tax Return.
 - I. Accept the Resignation of Carla Hamilton-Yates from Board of Directors
- VI. **ITEMS PULLED FROM CONSENT AGENDA**
- VII. **INFORMATION & DISCUSSION ITEMS**
 - A. HDES Recap – Casey Armstrong
 - B. Receive October Staff Updates – Chris Nunez
- VIII. **COMMITTEE & TASK FORCE REPORTS (AS NEEDED)**
 - A. Vice President Resource Development – Casey Armstrong
 - B. Vice President Public Outreach & Recognition – Craig Garrick
 - C. Vice President Programs & Allocations – David North
 - D. Vice President Campus Connections – Sam Grandlienard
 - E. Vice President Operations – Don Brown
 - F. Treasurer – Kirk Riding
 - G. Past President – Shannon Shannon
- IX. **COMMENTS**
 - A. Superintendent / President
 - B. ASB Representative
 - C. Foundation President
 - D. Board Members
 - E. Executive Director
- X. **ADJOURN**

Victor Valley College District Foundation

Quick Calendar

NOVEMBER

1 Campus Grants Deadline - Foundation Office - 5 PM

7 Finance/Audit Committees Mtg - Zoom - 7:30 AM

11 CAMPUS CLOSED - Veterans Day

12 Campus Grants Committee Meeting - Zoom - 2 PM

12 VVC Board of Trustees Mtg - VVC EVENT CENTER - 6 PM

13 Full Board of Directors Meeting - Bldg 55 Conf Room - 12 PM

14 Hall of Fame Committee Mtg - Zoom - 12 noon*

27 Executive Cmte Mtg - Building 55 - 7:30 AM

28 thru November 29 CAMPUS CLOSED - Thanksgiving Holiday

* - Dates subject to change

** - Please note date/time change

Victor Valley College District Foundation

Quick Calendar

DECEMBER

5 President's Circle Luncheon - SAC - 12 noon

10 VVC Board of Trustee's Mtg - VVC Event Center - 6 PM

12 Hall of Fame Committee Mtg - Zoom - 12 noon*

23 thru January 1, 2025 - CAMPUS CLOSED - Winter Break Holiday

December Executive Cmt. meeting will be dark.

*** - Dates subject to change**

**** - Please note date/time change**

Victor Valley College District Foundation

Quick Calendar

JANUARY

1 CAMPUS CLOSED - Winter Holiday Break

3 Hall of Fame Committee Mtg - Zoom - 12 noon*

7 Scholarship Drive Opens - Online

7 VVC Board of Trustees Mtg - VVC Event Center- 6 PM

20 CAMPUS CLOSED - Martin Luther King Jr. Day

22 Executive Cmte Mtg - Building 55 - 7:30 AM

*** - Dates subject to change**

**** - Please note date/time change**

Victor Valley College District Foundation

2024-2025 MAJOR EVENTS CALENDAR

ALL DATES SUBJECT TO CHANGE - CALL TO CONFIRM: 760-245-4271 EXT. 2522

DATE	EVENT	TIME / LOCATION
Monday, August 26, 2024	Fall 2023 Semester Begins	VVC Campus
Thursday, September 5, 2024	President's Circle Luncheon	12 Noon - Bear Valley CC
Friday, September 13, 2024	Full Board Retreat	TBD - 8:30 AM to 11 AM
Sunday, September 15, 2024	Deadline for Hall of Fame Nomination Submissions	Foundation Office / Online
Friday, October 25, 2024	High Desert Education Summit	9 AM - VVC Campus (7:30 Registration)
Thursday, December 5, 2024	President's Circle Luncheon	12 Noon - SAC
Monday, January 7, 2025	Scholarship Drive Applications Open*	Online*
Saturday, February 22, 2025*	Alumni Hall of Fame & Distinguished Service Awards	6:00 PM - VVC Event Center
Thursday, March 6, 2025	President's Circle Luncheon	12 Noon - SAC
Friday, March 14, 2025	Scholarship Drive Application Deadline*	Online @ 11:59 PM*
Thursday, June 5, 2025	President's Circle Luncheon	12 Noon - SAC
Tuesday, June 10, 2025*	Scholarship Ceremony	VVC Campus - 9:00 AM*
Wednesday, June 18, 2025*	VVC Graduation	Glen Helen Ampitheater - 6:00 PM*
Thursday, June 26, 2025*	Installation of Officers	TBD - TBD*

* - Date/time subject to change

** - Please note date/time change



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

Board of Directors Meeting
Meeting: November 13, 2024

AGENDA ITEM COVER

ITEM NUMBER: V.A,B,C

ITEM SUBJECT: Minutes of August 14, 2024, August 28, 2024 Special Meeting and September 13, 2024

EXPLANATIONS:

Minutes of the last board meeting, special board meeting and board retreat are presented for approval.

REVIEWED BY:

Executive Director – Recommends approval.

RECOMMENDATION:

Approve August 14, 2024, August 28, 2024 and September 13, 2024 minutes as presented.



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Meeting: August 14, 2024

MINUTES

Present In-person: Casey Armstrong, Jacqueline Augustine-Carreira, Deann Fulton, David Greiner, Mistie Hughes, David North, David Onley, Shannon Shannon, Kirk Riding, Joseph Schaffer, Niru Vangala, Kirsten Acosta, Chris Nunez, Devan Davis, and Amber Watson

- I. The meeting was called to order at 12:18 p.m.
 - a. Meeting started with Pledge of Allegiance led by David North.
 - b. Peter Allen with the Apple Valley Rotary club presented the Foundation with a check for \$10,000 for student scholarships.
- II. **Calendar Review** – The board received and reviewed the August - October 2024 calendars and the major annual events calendar. Acosta reported that the Foundation will be busy with the start of Fall Semester, Campus Grants will be open for the Fall application in October, and the Foundation will be hosting HDES on campus late October. Casey will be sharing more specific information.
- III. **Consent Agenda:** The following items were approved as presented: did not meet quorum moved to a special meeting.
 - a. Minutes of June 12, 2024.
 - b. Financial Statements of June 30, 2024.
 - c. Award Summer 2024 Campus Grants
 - d. Approve 2024-2025 Budget
 - e. Award 2024-2025 Scholarships
 - f. Approve 2024-2025 Organizational Chart
- IV. **Information / Discussion:**
 - a. Annual conflict of Interest Forms requested to be completed by Acosta for coming fiscal year.
 - b. Board retreat is scheduled for September 13, 2024 Acosta went over details for the retreat.
 - c. Staff Updates – Nunez shared staff updates from July through August 2024. Shared success of '24 Graduation Alumni Pre-Party, the Gala and the scholarship ceremony.
- V. **Committee & Task Force Reports:**
 - a. VP Resource Development – Armstrong shared HDES committee is currently working to secure keynote speaker and engage sponsors for the event.
 - b. VP Public Outreach & Recognition – Craig Garrick – No Report.
 - c. VP Programs & Allocations – Sam Grandlienard – No report.

- d. VP Campus Connections – David North – No Report
- e. VP Operations – Don Brown – No report.
- f. Treasurer – Kirk Riding – No Report
- g. Past President – Shannon Shannon – No additional report.

VI. **Comments:**

- a. **Superintendent / President** – Absent no report.
- b. **ASB Representative** – Deann Fulton spoke on the flag placing event over labor day weekend on campus.
- c. **Foundation President** – No report
- d. **Board Memembers** – No questions
- e. **Executive Director** – Acosta reported out on the Event center opening.

VII. The meeting adjourned at 12:44 p.m. MSC (Armstrong/ Augustine-Carreira).



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Special Meeting: August 28, 2023

MINUTES

- I. Present In-person:, Casey Armstrong, Don Brown, Craig Garrick, Sam Grandlienard, David Greiner, Fred Hunter, Derek King, Troy Kuhns, David North, David Olney, Darron Poulsen, Shannon Shannon, Bill Scott, McKenzie Tarango, Niru Vangala, Kathleen Wood, Daniel Walden, Chris Nuñez, and Amber Watson.
- I. The meeting was called to order at 7:58 a.m.
 - a. Meeting started with Pledge of Allegiance.
- II. **Consent Agenda:** The following items were approved as presented: MSC (Armstrong/ Olney).
 - a. Minutes of June 12, 2024.
 - b. Financial Statements of June30, 2024.
 - c. Award Summer 2024 Campus Grants
 - d. Approve 2024-2025 Budget
 - e. Award 2024-2025 Scholarships
 - f. Approve 2024-2025 Organizational Chart
- III. No Items were pulled from the Consent Agenda.
- IV. The meeting adjourned at 8:00 a.m. MSC (North/ Brown).



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, INC.

Board of Directors

Board Retreat: September 13, 2024

MINUTES

Present In-person: Casey Armstrong, Joseph W. Brady, Deann Fulton, Craig Garrick, Sam Grandlienard, David Greiner, Carla Hamilton-Yates, Fred Hunter, Derek King, Troy Kuhns, David North, David Olney, Darron Poulsen, Bill Scott, Kirk Riding, Joseph Schaffer, Shannon Shannon, Daniel Walden, Kirsten Acosta, Chris Nuñez, Penny Davis and Amber Watson, Guests Glennis Duncan, and Tim Isbell

- I. The meeting was called to order at 9:01 a.m.
 - a. Meeting started with Pledge of Allegiance.
- II. Presentations
 - a. Presentation on Brown Act Training by Michael Maurer from Best, Best & Krieger
 - b. Acosta presented on Auxiliary Organizations vs. Independent Corporations
 - c. Nunez went over different opportunities for the Board members to engage and be involved.
 - d. Acosta presented the 2024-2025 strategic plan.
- III. Action Items:
 - a. Approve the 2024-2025 Strategic Plan. MSC (Armstrong/North)
- IV. The meeting adjourned at 11:05 a.m. MSC (North/ Armstrong).



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

Board of Directors Meeting
Meeting: November 13, 2024

AGENDA ITEM COVER

ITEM NUMBER: V.D

ITEM SUBJECT: Accept financial statements for September 30, 2024

EXPLANATIONS:

Financial statements are presented for the quarter ended September 30, 2024. The reported position and activity includes:

- Unrestricted cash of \$506,820,
- Restricted cash of \$503,043,
- Total net income of \$786,631 for restricted and unrestricted funds for the quarter ended September 30, 2024.

REVIEWED BY:

Executive Director – Recommends acceptance.
Finance Committee – Recommend acceptance.

RECOMMENDATION:

Accept September 30, 2024 financial statements as presented.

Victor Valley College District Foundation, Inc.

Statement of Financial Position As of 9/30/24

	Restricted	Unrestricted	TOTAL	06/30/24
Assets				
Current Assets				
Cash Deposits	503,043	506,820	1,009,863	903,196
Pledges Receivable	699	89,122	89,822	58,656
Investments	4,138,645	658,200	4,796,845	4,166,569
Interest Accrued Receivable	870	0	870	870
Loans Receivable	0	0	0	0
Total Current Assets	4,643,257	1,254,142	5,897,399	5,129,291
Board Designated Assets				
Campus Grants Awarded	0	38,354	38,354	38,432
President's Excellence Fund	0	8,778	8,778	3,653
Total Board Designated Assets	0	47,132	47,132	42,085
Fixed Assets				
Computers & Software	0	3,348	3,348	3,348
Equipment	0	460,000	460,000	460,000
Land	0	24,706	24,706	24,706
Total	0	488,054	488,054	488,054
Total Assets	4,643,257	1,789,328	6,432,585	5,659,430
Liabilities & Equity				
Liabilities				
Accounts Payable	6,677	1,464	8,141	21,618
Interfund Loan Payable	0	0	0	0
Joseph Campbell Scholarship	0	600	600	600
Total Liabilities	6,677	2,064	8,741	22,218
Equity				
Equity Undesignated	0	1,787,265	1,787,265	1,575,554
Equity Designated	2,288,871	0	2,288,871	1,713,951
Equity Restricted	2,347,708	0	2,347,708	2,347,708
Total Equity	4,636,579	1,787,265	6,423,844	5,637,213
Total Liabilities and Fund Balance	4,643,257	1,789,328	6,432,585	5,659,430

UNAUDITED

Victor Valley College District Foundation, Inc.

Statement of Financial Activities As of 09/30/24 - Global

	Current Quarter RESTRICTED	Current Quarter UNRESTRICTED	Current Quarter Total	YTD RESTRICTED	YTD UNRESTRICTED	YTD TOTAL	YTD BUDGET	BUDGET VARIANCE
Revenues								
Donations	\$701,409	\$20,091	\$721,499	\$701,409	\$20,091	\$721,499	\$721,500	(\$1)
Membership	\$0	\$40,380	\$40,380	\$0	\$40,380	\$40,380	\$40,380	\$0
Events	\$0	\$15,850	\$15,850	\$0	\$15,850	\$15,850	\$15,850	\$0
Investments	\$444,598	\$188,433	\$633,030	\$444,598	\$188,433	\$633,030	\$633,033	(\$3)
Total Revenues	\$1,146,006	\$264,754	\$1,410,760	\$1,146,006	\$264,754	\$1,410,760	\$1,410,763	(\$3)
Expenses								
Bank & Finance Charges	\$0	\$5,241	\$5,241	\$0	\$5,241	\$5,241	\$5,241	\$0
Equipment, Supplies & Maintenance	\$26,008	\$1,472	\$27,480	\$26,008	\$1,472	\$27,480	\$27,477	(\$3)
Fundraising Events	\$2,629	\$136	\$2,765	\$2,629	\$136	\$2,765	\$2,766	\$1
General Support	\$36,175	\$6,121	\$42,296	\$36,175	\$6,121	\$42,296	\$42,294	(\$2)
Licenses, Insurance & Taxes	\$80	\$2,595	\$2,675	\$80	\$2,595	\$2,675	\$2,675	\$0
Marketing & Recognition	\$393	\$2,964	\$3,358	\$393	\$2,964	\$3,358	\$3,364	\$6
Meetings, Seminars & Events	\$2,442	\$2,012	\$4,454	\$2,442	\$2,012	\$4,454	\$4,450	(\$4)
Office Expenses	\$33	\$6,547	\$6,579	\$33	\$6,547	\$6,579	\$6,575	(\$4)
Professional Services	\$0	\$13,150	\$13,150	\$0	\$13,150	\$13,150	\$13,150	\$0
Salaries & Benefits	\$0	\$6,306	\$6,306	\$0	\$6,306	\$6,306	\$6,305	(\$1)
Scholarship Expenses	\$503,325	\$6,500	\$509,825	\$503,325	\$6,500	\$509,825	\$509,825	\$0
Total Expenses	\$571,085	\$53,043	\$624,129	\$571,085	\$53,043	\$624,129	\$624,122	(\$7)
BEGINNING FUND BALANCE	\$4,061,659	\$1,575,554	\$5,637,213	\$4,061,659	\$1,575,554	\$5,637,213	\$5,637,213	\$0
NET SURPLUS/(DEFICIT)	\$574,921	\$211,711	\$786,631	\$574,921	\$211,711	\$786,631	\$786,641	(\$10)
ENDING FUND BALANCE	\$4,636,579	\$1,787,265	\$6,423,844	\$4,636,579	\$1,787,265	\$6,423,844	\$6,423,854	(\$10)

Victor Valley College District Foundation, Inc.

Statement of Financial Activities As of 09/30/2024 - Global

	Current Quarter RESTRICTED	Current Quarter UNRESTRICTED	Current Quarter Total	YTD RESTRICTED	YTD UNRESTRICTED	YTD TOTAL	ANNUAL BUDGET	BUDGET VARIANCE
Revenues								
Donations	\$701,409	\$20,091	\$721,499	\$701,409	\$20,091	\$721,499	\$1,815,500	(\$1,094,001)
Membership	\$0	\$40,380	\$40,380	\$0	\$40,380	\$40,380	\$55,000	(\$14,620)
Events	\$0	\$15,850	\$15,850	\$0	\$15,850	\$15,850	\$120,000	(\$104,150)
Investments	\$444,598	\$188,433	\$633,030	\$444,598	\$188,433	\$633,030	\$700,000	(\$66,970)
Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	(\$20,000)
Allocated Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$156,900	(\$156,900)
Total Revenues	\$1,146,006	\$264,754	\$1,410,760	\$1,146,006	\$264,754	\$1,410,760	\$2,867,400	(\$1,456,640)
Expenses								
Bank & Finance Charges	\$0	\$5,241	\$5,241	\$0	\$5,241	\$5,241	\$5,545	\$304
Equipment, Supplies & Maintenance	\$26,008	\$1,472	\$27,480	\$26,008	\$1,472	\$27,480	\$160,100	\$132,620
Fundraising Events	\$2,629	\$136	\$2,765	\$2,629	\$136	\$2,765	\$101,100	\$98,335
General Support	\$36,175	\$6,121	\$42,296	\$36,175	\$6,121	\$42,296	\$240,800	\$198,504
Licenses, Insurance & Taxes	\$80	\$2,595	\$2,675	\$80	\$2,595	\$2,675	\$11,425	\$8,750
Marketing & Recognition	\$393	\$2,964	\$3,358	\$393	\$2,964	\$3,358	\$62,900	\$59,542
Meetings, Seminars & Events	\$2,442	\$2,012	\$4,454	\$2,442	\$2,012	\$4,454	\$60,750	\$56,296
Office Expenses	\$33	\$6,547	\$6,579	\$33	\$6,547	\$6,579	\$29,750	\$23,171
Professional Services	\$0	\$13,150	\$13,150	\$0	\$13,150	\$13,150	\$51,600	\$38,450
Salaries & Benefits	\$0	\$6,306	\$6,306	\$0	\$6,306	\$6,306	\$20,000	\$13,694
Scholarship Expenses	\$503,325	\$6,500	\$509,825	\$503,325	\$6,500	\$509,825	\$740,700	\$230,875
Bad Debt Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$700	\$700
Total Expenses	\$571,085	\$53,043	\$624,129	\$571,085	\$53,043	\$624,129	\$1,485,370	\$861,241
BEGINNING FUND BALANCE								
	\$4,061,659	\$1,575,554	\$5,637,213	\$4,061,659	\$1,575,554	\$5,637,213	\$5,637,213	\$0
NET SURPLUS/(DEFICIT)								
	\$574,921	\$211,711	\$786,631	\$574,921	\$211,711	\$786,631	\$1,382,030	(\$595,399)
ENDING FUND BALANCE								
	\$4,636,579	\$1,787,265	\$6,423,844	\$4,636,579	\$1,787,265	\$6,423,844	\$7,019,243	(\$595,399)

Victor Valley College District Foundation, Inc.

Statement of Cash Flows

Year to Date Ending 09/30/24

CASH FLOWS FROM OPERATING ACTIVITIES

NET SURPLUS/(DEFICIT) FOR PERIOD	\$786,631
ADJUSTMENTS TO RECONCILE NET INCOME TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	
Decrease in Clearing Board Designated Funds	\$5,046
Increase in Accounts Receivable	(\$26,824)
Increase in Allowance for Uncoll. Pledges	(\$4,392)
Decrease in Board Designated Funds	\$78
Increase in President's Excellence Fund	(\$5,124)
Decrease in Accounts Payable - Unrestricted	(\$1,299)
Decrease in Allowance for Uncoll. Pledges	\$50
Decrease in Accounts Payable	(\$12,178)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$741,989

CASH FLOWS FROM INVESTING ACTIVITIES

Investment - AER	(\$2,425)
Payden & Rygel (Fdn): Money Mkt	(\$16,330)
TD Ameritrade	(\$166,924)
Payden & Rygel (Fdn):Money Mkt	(\$103,161)
Payden & Rygel: Schwab	(\$43,572)
Miracle Mile Advisors: DHSI	(\$297,864)
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	(\$630,276)

NET INCREASE/(DECREASE) IN CASH	\$111,714
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CASH AND CASH EQUIVALENTS AS OF 7/1/2024	\$945,281
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CASH AND CASH EQUIVALENTS AS OF 9/30/2024	\$1,056,995
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VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

Board of Directors Meeting
Meeting: November 13, 2024

AGENDA ITEM COVER

ITEM NUMBER: V. E

ITEM SUBJECT: Approval of Fall 2024 Campus Grants

EXPLANATIONS:

Per the Campus Grant policy, the Foundation accepted applications for campus grants from faculty and staff. The committee will review the applications and meet on November 12, 2024 at 2:00 pm. The recommendations will be submitted after the meeting in a separate email.

REVIEWED BY:

RECOMMENDATION:

Approve Fall 2024 Campus Grants as presented.



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

Board of Directors Meeting
Meeting: November 13, 2024

AGENDA ITEM COVER

ITEM NUMBER: V. F

ITEM SUBJECT: Approve Hall of Fame & Distinguished Service Awards Selections

EXPLANATIONS:

Per the policy, a panel of independent reviewers received and evaluated all of the nominations received for each of four categories. All reviewers participated in the evaluation process. Darron Poulsen represented the Foundation board on this panel. During a zoom meeting, the panel developed the recommendations that will be presented for ratification.

Due to the confidential nature of the awards, the specific recommendation will be presented during the Board meeting.

REVIEWED BY:

Jury Panel – Recommend approval
Executive Director – Recommends approval

RECOMMENDATION:

Approve Hall of Fame Awards as presented.



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

Board of Directors Meeting
Meeting: November 13, 2024

AGENDA ITEM COVER

ITEM NUMBER: IV.G

ITEM SUBJECT: June 30, 2024 Audited Financial Statements

EXPLANATIONS:

Non-profit governance regulations and our master agreement with the College require an annual audit of the Foundation's Financial Statements. As required, the Foundation's audit process is coordinated by a committee of board members. The Audit Committee, chaired by Jason Lamoreaux, selected Smith Marion & Co, CPAs to conduct this year's audit.

The audit was conducted by Kendra Dockham between September 2024 and October 2024. Kendra Dockham, CPA presented the results of their audit at the finance/audit committees meeting on Thursday, November 7, 2024.

REVIEWED BY:

Smith Marion & Co. – Auditor
Finance Committee – recommends acceptance.
Audit Committee – recommends acceptance.

RECOMMENDATION:

Accept June 30, 2024 Audited Financial Statements as presented.



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

Board of Directors Meeting
Meeting: November 13, 2024

AGENDA ITEM COVER

ITEM NUMBER: V. H

ITEM SUBJECT: 2023 Tax Return

EXPLANATIONS:

The Foundation is required to file Federal and State Tax Returns by November 15 of each year for the fiscal year ending the preceding June 30. Carlos Carazo presented the 2023 tax return based on the Audited Financial Statements as of June 30, 2024 at the finance / audit committees meeting on Thursday, November 7. The tax returns are ready, with approval to be submitted as required without extension.

REVIEWED BY:

Smith Marion & Co. – Auditor / Tax Preparer – Recommend approval
Executive Director – Recommends approval
Finance Committee – Recommends approval

RECOMMENDATION:

Accept 2023 Tax Return as presented.



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

Board of Directors Meeting
Meeting: November 13, 2024

AGENDA ITEM COVER

ITEM NUMBER: V. I

ITEM SUBJECT: Resignation of Carla Hamilton-Yates

EXPLANATIONS:

Carla Hamilton-Yates has submitted her resignation from the Board of Directors as of November 5, 2024 due to her relocation for a new job as vice principal. Hamilton-Yates has been on the Board of Directors since July 2022. Per Foundation by-laws:

Section 3.11. Resignation of Director. Any Director may resign his/her directorship, effective upon giving written notice thereof to the Chairman of the Board of Directors/President or the Secretary, or upon acceptance thereof by the full Board of Directors, unless the notice specifies a later time of the effectiveness of such resignation is effective at a future time, a successor may be elected to take office when such resignation becomes effective.

REVIEWED BY:

Executive Director
Executive Committee

RECOMMENDATION:

Accept resignation of Carla Hamilton-Yates.

From: [Kirsten Acosta](#)
To: [Amber Watson](#)
Subject: Fw: Resignation
Date: Thursday, November 7, 2024 12:28:45 PM

Please see Carla's email below my response.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Kirsten Acosta
Sent: Tuesday, November 5, 2024 2:10:47 PM
To: Daughter Five <cyates75@gmail.com>
Subject: RE: Resignation

Hi Carla,

Congratulations on your new position!

I want to personally thank you for serving on our Board as well as volunteering your time to serve on our various committees. I hope you find great joy and success in your new role as Vice Principal.

All the best,
Kirsten

From: Daughter Five <cyates75@gmail.com>
Sent: Tuesday, November 5, 2024 1:48 PM
To: Kirsten Acosta <Kirsten.Acosta@vvc.edu>
Subject: Resignation

Dear Kirsten Acosta,

I hope this message finds you well. I am writing to formally announce my resignation from the Victor Valley College Foundation Board, effective 11/5/24.

I recently accepted a new position as Vice Principal at Elsie Allen High School in Santa Rosa, California, and will no longer be residing in the Victor Valley area. It has been an incredible privilege to serve on the Foundation Board and be part of such an impactful organization. The experience has not only enriched my understanding of community engagement but has also deepened my commitment to supporting educational opportunities.

I am genuinely grateful for the opportunity to work alongside such a dedicated and inspiring group of individuals. The lessons I've learned and the connections I've made will remain invaluable and I will always hold fond memories of our shared accomplishments.

Thank you for the support, collaboration, and meaningful work we have accomplished together. I will truly miss the Victor Valley College Foundation and all of you who make it so special. Please don't hesitate to reach out if there are any final matters I need to assist with or if there are opportunities to support the Foundation in the future from afar.

Wishing you continued success in all your endeavors.

Warmest regards,

Dr. Carla Hamilton-Yates

[Former] Victor Valley College Foundation Board Member



Kirsten Acosta,

Executive Director | VVC Foundation | VVC Foundation

Victor Valley College

18422 Bear Valley Road

Victorville, CA 92395

Office: Bldg. 10, Rm. C

Email: Kirsten.Acosta@vvc.edu

Phone: 760 245-4271 ext 2523